

## JPS EXTRA-CURRICULAR TRIP POLICY

1. Extracurricular bus transportation shall be coordinated by the school principal or by a school staff member designated by the principal. The use of "bus captains" to coordinate trips is NOT permitted.
2. The school principal shall be responsible for insuring that all trips are adequately chaperoned and that seating space is available for all chaperones and students.
3. Any pregnant or temporarily disabled individual boarding the bus must have a medical release form signed by their doctor indicating that the individual is allowed to ride on a school bus.
4. Each principal (or designee) MUST offer trips first to school bus drivers who drive daily routes for his/her particular school. Only, if such drivers are unavailable shall other drivers be selected. (NOTE: Exceptions may be made for out-of-town trips involving interstate commerce carriers.)
5. Privately owned school buses which are not in the fleet of buses operated by employees of the Jefferson Parish Schools (JPS) may be contracted by public schools only if (JPS) fleet buses are unavailable.
6. All school buses contracted for extra trips by public schools must meet federal, state and local standards, and drivers must be qualified by the (JPS) Transportation Department. (Drug screening shall be paid by the individual contractor who is not an employee of the JPS.) Evidence of liability insurance coverage in the minimum amount of \$500,000 single limits (primary coverage) must be presented to the school principal, along with an insurance certificate endorsed naming the Jefferson Parish School Board (JPSB) as an "Additional Named Insured" or "Additional Interest," if buses are not in the JPS fleet.
7. All drivers **will** be considered for special trips at each school served by the driver. The Transportation Department will provide application forms for each driver, which **will** be validated by the driver's signature and returned to individual principals by the end of the third week of school.
8. Driver assignments shall be based on driver availability and on a rotating basis.
9. If a driver refuses an assignment, his/her name **will** be placed last in the list of rotation. Failure to accept three (3) trips as assigned shall mean removal of driver's name from available list for remainder of the school year. (This is necessary to prevent drivers from accepting only those trips which are most favorable to them.) NOTE: This does not apply if trips are not scheduled between 9:30 a.m. and 1:30 p.m. as stated in item #12.
10. The principal or person in charge of coordinating the activity MUST advise each driver of destination point planned for the trip before the driver accepts the trip. (The destination(s) shall be a primary factor in determining the rate to be charged). It is recommended that the "Field Trip Agreement and Assignment Sheet" or a similar document be used by each school before a trip begins. The school shall provide a student roster for the trip.
11. If a driver accepts a trip but fails to arrive at the point of origin or the destination (for the return trip), his/her name shall be removed from the list of available drivers for the remainder of the school year. All drivers accepting trips are personally required to drive their bus. Exceptions **will** be made for drivers who provide verification of a breakdown, illness or other emergency; however, the DRIVER is responsible for arranging for another bus to fulfill his/her contractual obligation with the school in such instances, or notify the principal or office in time for them to procure another bus.
12. To minimize conflicts, every effort **will** be made by the school to schedule extracurricular trips between the hours of 9:30 a.m. and 1:30 p.m. and 4:30 p.m. till 12:00 midnight, so that participating drivers may complete their regularly assigned routes before and after the extracurricular trips. If it is impossible to conform to this time schedule, the principal should adopt a schedule that **will** permit

the bus driver to arrange to have all regularly assigned students transported without overloading other buses. If the bus driver must use the "buddy system" to cover his/her trips) in order to accommodate the extra trip schedule, it is the bus driver's responsibility to make sure that his/her regularly assigned route (trip) is adequately covered by "buddy" buses. Those drivers who cannot arrange to cover ALL regularly assigned routes may not take the extracurricular trip.

NOTE: Anytime a driver must leave a field trip to perform his/her regularly assigned routes and return to the field trip **will** be paid a trip and a half.

13. It is the school's responsibility to see that all trips are scheduled in a manner not to conflict with regular runs. Schools **will** not schedule special trips which conflict with their regular school schedules.
14. It is the driver's responsibility to insure that his/her regularly assigned students are transported safely to and from school in accordance with existing laws and state and local policies.
15. Statutory requirement - state and local policies and administrative regulations pertaining to safety, bus-loading and vehicle operation shall prevail for all trips.
16. It shall be the duty of the principal (or his/her designee) to make certain that no bus is loaded beyond seating capacity. Buses should be equally loaded, and **NO STANDING IS ALLOWED**.

EXAMPLES OF SCHOOL BUS CAPACITIES:

Number of Seats	2 per Seat	3 per Seat
18	36	54
20	40	60
22	44	66

NOTE: High Schools must use 2 per seat bracket.

17. Drivers are to be paid according to the trip involved and not according to the number of students assigned to their buses. This will curtail overloading buses.
18. Attendants will be paid \$40.00 for a weekday field trip and \$60.00 for a weekend trip.
19. Students are not charged a fee for field trips scheduled and paid for by Federal Programs.
20. Fees charged to students shall be standard. This is necessary to establish cost of tickets for performances sponsored by the district and sponsors of concerts and symphonies. The cost of the ticket and the cost of transportation are included in one price.
21. Rates herein listed **MAY NOT BE ALTERED** by mutual agreement between drivers and school officials, unless the driver is donating the total cost of the trip and his time to the school as a charitable gesture. In order for a driver to donate a trip, it must be his/her turn in rotation and the trip will count as the driver's turn in rotation.
22. The schedule of rates for extracurricular trips, including trips funded by Federal Programs, is listed below. Amounts shown in parentheses shall be paid for vehicles with a seating capacity of less than thirty (30) passengers, and for calculating half trips. *JPSB approved 08/05/2009.*

	<b><u>Scheduled Daily Rates per Bus</u></b>	<b><u>After School Hours and/or Weekends</u></b>
a. Within Jefferson Parish (except Fisher and Leo Kerner) and on the same side of the river	\$105.00 per bus (\$54.50)	\$155.00 (\$79.50) or \$2.50 per mile, whichever is greater
b. Within Jefferson Parish (except Fisher and Leo Kerner) and across the river	\$125.00 per bus (\$64.50)	\$175.00 (\$89.50 or \$2.50 per mile, whichever is greater

	<b><u>Scheduled Daily Rates per Bus</u></b>	<b><u>After School Hours and/or Weekends</u></b>
c. From a Westbank school to Fisher, Leo Kerner or Alvin Callender Field, or the reverse	\$120.00 per bus (\$63.50)	\$170.00 (\$88.50) or \$2.50 per mile, whichever is greater
d. From a school within Jefferson Parish (except Fisher and Leo Kerner) to the Eastbank of New Orleans, up to Elysian Fields Avenue	<u>Eastbank Schools</u> \$120.00 (\$63.50) <u>Westbank Schools</u> \$130.00 (\$68.50)	<u>Eastbank Schools</u> \$170.00 (\$88.50) <u>Westbank Schools</u> \$180.00 (\$93.50) or \$2.50 per mile, whichever is greater
e. From a school within Jefferson Parish (except Fisher and Leo Kerner) to the Westbank of Orleans Parish (Algiers)	<u>Eastbank Schools</u> \$130.00 (\$68.50) <u>Westbank Schools</u> \$120.00 (\$63.50)	<u>Eastbank Schools</u> \$180.00 (\$93.50) <u>Westbank Schools</u> \$170.00 (\$88.50) or \$2.50 per mile, whichever is greater
f. From a school within Jefferson Parish (except Fisher and Leo Kerner) to New Orleans, east of Elysian Fields Avenue, or to Chalmette	<u>Eastbank Schools</u> \$130.00 (\$67.50) <u>Westbank Schools</u> \$140.00 (\$72.50)	<u>Eastbank Schools</u> \$180.00 (\$92.50) <u>Westbank Schools</u> \$190.00 (\$97.50) or \$2.50 per mile, whichever is greater
g. From an Eastbank school to Fisher or Leo Kerner or in reverse	\$140.00 (\$72.50)	\$190.00 (\$97.50) or \$2.50 per mile, whichever is greater
h. From Fisher and/or Leo Kerner to the Eastbank of New Orleans up to Elysian Fields Avenue; to the Westbank of New Orleans (Algiers)	\$140.00 per bus (\$72.50)	\$190.00 (\$97.50) or \$2.50 per mile, whichever is greater
i. From Fisher and/or Leo Kerner to New Orleans, east of Elysian Fields Avenue, or to Chalmette	\$150.00 per bus (\$81.00)	\$180.00 (\$92.50) or \$2.50 per mile, whichever is greater \$200.00 (\$106.00) or \$2.50 per mile, whichever is greater
j. From a school in Jefferson Parish (except Fisher and/or Leo Kerner) to the Westbank of St. Charles Parish up to 25 miles outside of the Jefferson Parish line.	<u>Eastbank Schools</u> \$160.00 (\$83.50) <u>Westbank Schools</u> \$150.00 (\$78.50)	<u>Eastbank Schools</u> \$210.00 (\$108.50) or \$2.50 per mile, whichever is greater <u>Westbank Schools</u> or \$2.50 per mile, whichever is greater \$1200.00 (\$100.50)
k. From a school in Jefferson Parish (except Fisher and/or Leo Kerner) to the Eastbank of St. Charles Parish up to 25 miles outside of the Jefferson Parish line	<u>Eastbank Schools</u> \$150.00 (\$78.50) <u>Westbank Schools</u> \$160.00 (\$83.50)	<u>Eastbank Schools</u> \$200.00 (\$100.50) or \$2.50 per mile, whichever is greater <u>Westbank Schools</u> \$210.00 (\$108.50) or \$2.50 per mile, whichever is greater
l. From Fisher and/or Leo Kerner to the Westbank of St. Charles Parish up to 25 miles outside of the Jefferson Parish line	\$160.00 (\$83.50)	\$210.00 (\$108.50) or \$2.50 per mile, whichever is greater
m. From Fisher and/or Leo Kerner to the Eastbank of St. Charles Parish up to 25 miles outside of the Jefferson Parish line	\$170.00 (\$88.50)	\$220.00 (\$113.50) or \$2.50 per mile, whichever is greater
n. Waggaman area schools (Waggaman, Cherbonnier-Rillieux, Live Oak,) to the Gretna or Terrytown area schools (schools east of Lafayette St./Highway 23) or the reverse will pay the scheduled rate plus an additional \$10.00.	\$115.00 (\$59.50)	\$165.00 (\$84.50) or \$2.50 per mile, whichever is greater

23. Due to the nature of parades requiring a drop off and pick up at different location, they are NOT considered to be a trip and one half. The PARADE rate will be the applicable After School Hours or Weekends rate from #22 (a-n) in the Extracurricular Trip Policy.
24. Additional charges for extra stop locations or for unusual circumstances:
  - a. Will be \$15.00 per additional stop if the stop is within 2 miles of the direct route to/from the destination of the field trip. If the extra stop is more than 2 miles from the direct route, the charge will be at a trip and one half.
  - b. Extra stops for consolidated trips (trips by two or more schools) shall be \$15.00 for pick up and \$15.00 for return if the extra school stops are within 2 miles of the direct route to the destination; otherwise a trip and one half will be charged.
  - c. A student load dropped off at one location and picked up within a 2 mile radius of the destination, i.e. Jean Lafitte National Park, French Quarter etc., will not be charged for an additional stop.
25. Sanctioned, school-related activity trips after school hours or on weekends/holidays will be charged at the scheduled rate (#22 above) plus \$50.00 or \$2.50 per mile, whichever is greater.
26. Sanctioned, out-of-town activity trips more than 25 miles out of Jefferson/Orleans Parish will be \$50.00 plus \$2.50 per mile.
27. The appropriate school personnel and bus drivers shall sign the forms required by the Accounting Department in accordance with the Procedure for Processing Bus Driver Reimbursement Forms.
28. Payments to the bus driver will be processed through central office, Payroll Department. State and federal taxes as well as retirement benefits will be deducted at the time of payment and a supplemental pay check will be issued through e-payroll.
29. In the event an amount in excess of the actual transportation charge is collected for local trips, the money shall be deposited in a special school account to be applied solely toward the cost of future local trips. The method of accounting shall conform to procedures required by the Accounting Department.
30. No trips shall be allowed without the Field Trip Agreement and Assignment Sheet signed by driver and principal, or designee. This form must be completed before the bus can leave the school yard for the trip. It is the driver's responsibility to complete the form in the school office.
31. Whenever a bus is called out for a field trip and the driver leaves his parking area to make the pickup and the trip is cancelled, that driver is compensated \$25.00 (and is placed at the bottom of the rotation) OR, in lieu of the \$25.00 fee, may elect to take the next trip out of that school.
32. Schools will be responsible for determining the parking arrangements for the destination, and adding the cost of parking to the rate of the trip. (For example, and not limited to trips to the Aquarium, French Quarter, etc.)
33. The SCHOOL BUS DRIVER is the person in charge of the students on his/her bus; and therefore, is responsible at all times for taking appropriate action to insure safety and maintain discipline on the bus.
34. When a school's activity bus is being driven by a driver certified through the Transportation Department, the pay will be ½ of the rate listed in #22 (a-n) in the Extra Curricular Trip Policy. This does not apply to in-season coaches.
35. After school tutoring programs which transport students one-way (school to home) will pay a daily rate of \$105.00.

36. Short-term Saturday programs which transport students round trip (home to school to home) will pay a daily rate of \$180.00.
37. Administration reserves the right to remove any driver from the field trip rotation following due process.

Addendum A: **Field Trip Pay Chart from WESTBANK Schools**

The Schedule rates for Extra-Curricular trips, including trips that are Federal programs are listed below. Amounts shown in parentheses shall be paid for vehicles with a seating capacity of less than thirty (30) passengers and trip and one-half.

<u>Destination</u>	<u>Daily Rates per Bus</u>	<u>After School Hours and/or Weekends</u> Rate of \$2.50 per mile or whichever is greater.
Administration Bldg. @ 501 Manhattan / Media Center	\$105.00 (\$54.00)	\$155.00 (\$79.50)
Airline Skate Center	\$125.00 (\$64.50)	\$175.00 (\$89.50)
Algiers - Any Trip	\$120.00 (\$63.50)	\$170.00 (\$88.50)
Alvin Callender Field	\$120.00 (\$63.50)	\$170.00 (\$88.50)
AMC Elmwood Palace Theater	\$125.00 (\$64.50)	\$175.00 (\$89.50)
AMC Westbank Palace Theater	\$105.00 (\$54.00)	\$155.00 (\$79.50)
Aquarium of the Americas / IMAX Theater	\$130.00 (\$68.50)	\$175.00 (\$89.50)
Audubon Zoo	\$130.00 (\$68.50)	\$175.00 (\$89.50)
Café Du Monde	\$130.00 (\$68.50)	\$175.00 (\$89.50)
Chalmette Battlefield	\$140.00 (\$72.50)	\$140.00 (\$97.50)
Chalmette or any trip past Elysian Fields	\$140.00 (\$72.50)	\$190.00 (\$97.50)
City Park	\$130.00 (\$68.50)	\$175.00 (\$89.50)
Clearview Mall	\$125.00 (\$64.50)	\$175.00 (\$89.50)
Colonial Lanes	\$125.00 (\$64.50)	\$175.00 (\$89.50)
Eastbank School - Any trip	\$125.00 (\$64.50)	\$175.00 (\$89.50)
Fisher Middle High / Leo Kerner - Lafitte	\$120.00 (\$60.00)	\$170.00 (\$88.50)
Insectarium	\$130.00 (\$68.50)	\$175.00 (\$89.50)
Jackson Square / St. Louis Cathedral / Presbytère	\$130.00 (\$68.50)	\$175.00 (\$89.50)
Jean Lafitte National Park	\$105.00 (\$63.50)	\$155.00 (\$79.50)
Lakeside Mall	\$125.00 (\$64.50)	\$175.00 (\$89.50)
Laser Tag	\$125.00 (\$64.50)	\$175.00 (\$89.50)
Longue Vue House and Gardens	\$125.00 (\$64.50)	\$175.00 (\$89.50)
Louisiana Children's Museum	\$130.00 (\$68.50)	\$175.00 (\$89.50)
Mahalia Jackson Theater of the Performing Arts	\$130.00 (\$68.50)	\$180.00 (\$93.50)
Mardi Gras World	\$130.00 (\$68.50)	\$175.00 (\$89.50)
New Orleans Ernest N. Morial Convention Center	\$130.00 (\$68.50)	\$175.00 (\$89.50)
Oakwood Mall	\$105.00 (\$52.50)	\$155.00 (\$79.50)
Old U.S. Mint	\$130.00 (\$68.50)	\$175.00 (\$89.50)
Rivertown	\$125.00 (\$64.50)	\$175.00 (\$89.50)
Riverwalk	\$130.00 (\$68.50)	\$175.00 (\$89.50)
Saenger Theatre	\$130.00 (\$68.50)	\$175.00 (\$89.50)
Saints Training Camp	\$125.00 (\$64.50)	\$175.00 (\$89.50)
Sector6 Extreme Air Sports	\$125.00 (\$64.50)	\$175.00 (\$89.50)
Skate Country - Terry Parkway	\$105.00 (\$54.00)	\$155.00 (\$79.50)
St. Bernard Parish (Eastbank) - up to 25 miles outside of the Jefferson Parish line	\$160.00 (\$83.50)	\$210.00 (\$108.50)

<u>Destination</u>	<u>Daily Rates per Bus</u>	<u>After School Hours and/or Weekends</u> Rate of \$2.50 per mile or whichever is greater.
St. Bernard Parish (Westbank) - up to 25 miles outside of the Jefferson Parish line	\$150.00 (\$78.50)	\$200.00 (\$100.50)
St. Charles Parish (Eastbank) - up to 25 miles outside of the Jefferson Parish line	\$160.00 (\$83.50)	\$210.00 (\$108.50)
St. Charles Parish (Westbank) - up to 25 miles outside of the Jefferson Parish line	\$150.00 (\$78.50)	\$200.00 (\$100.50)
Waggaman Area Schools (Cherbonnier-Rillieux and Live Oak Manor ES) to the Gretna or Terrytown area schools (schools east of Lafayette St./Hwy 23) or the reverse	\$115.00 (\$64.50) + and additional \$10.00	\$165.00 (\$89.50) + and additional \$10
Westbank School - Any trip	\$105.00 (\$54.00)	\$155.00 (\$79.50)
Westside Bowling Lanes	\$105.00 (\$54.00)	\$155.00 (\$79.50)
Zephyr Field (Shrine on Airline)	\$125.00 (\$64.50)	\$175.00 (\$89.50)

**Parades** - Due to the nature of parades requiring a drop off and pick up at different locations, they are not considered to be a trip and one-half. The parade rate will be the applicable after school hours or weekend rates.

Westbank School to a Westbank Parade	\$155.00
Westbank School to a Eastbank Parade	\$175.00

**Extra Stop(s) or Unusual Circumstances - Additional Charges**

A. Stop is within 2 miles of the direct route to/from the destination of the trip. If the extra stop is more than 2 miles from the direct route, the charge will be at a trip and one-half.	\$15.00
B. Consolidated trips (trips to two or more schools) if the extra school stop(s) are within 2 miles for the direct route to the destinations; otherwise a trip and one-half will be charged.	\$15.00 for pick-up and \$15.00 for return
C. A student load dropped off at one location and picked up within a 2 mile radius of the destination, will not be considered a trip and one-half.	
D. Activity trips (school related) after hours or on weekends/holidays.	Scheduled rate + \$50.00 or \$2.50 per mile or whichever is greater. (Ex. Westbank school to Colonial Lanes (after hours or weekend) \$175.00 + \$50.00 = \$225.00)
E. Activity trips (sanctioned) out-of-town, more than 25 miles outside of Jefferson Parish	\$50.00 + 2.50 per mile (Ex. West Jefferson High to Southeastern Louisiana University in Hammond [Google miles from school to destination] 66 miles x 2 [round trip] = 132 miles x \$2.50 per mile = \$330.00 + 50.00 = \$380.00)

Find space below to add any destination not listed above.

<u>Destination</u>	<u>Daily Rates per Bus</u>	<u>After School Hours and/or Weekends</u> Rate of \$2.50 per mile or whichever is greater.

Addendum B: **Field Trip Pay Chart from EASTBANK Schools**

The Schedule rates for Extra-Curricular trips, including trips that are Federal programs are listed below. Amounts shown in parentheses shall be paid for vehicles with a seating capacity of less than thirty (30) passengers and trip and one-half.

<u>Destination</u>	<u>Daily Rates per Bus</u>	<u>After School Hours and/or Weekends</u> Rate of \$2.50 per mile or whichever is greater.
Administration Bldg. @ 501 Manhattan / Media Center	\$125.00 (\$64.50)	\$175.00 (\$89.50)
Airline Skate Center	\$105.00 (\$54.50)	\$155.00 (\$79.50)
Algiers - Any Trip	\$130.00 (\$68.50)	\$180.00 (\$93.50)
Alvin Callender Field	\$140.00 (\$72.50)	\$190.00 (\$97.50)
AMC Elmwood Palace Theater	\$105.00 (\$54.50)	\$155.00 (\$79.50)
AMC Westbank Palace Theater	\$125.00 (\$64.50)	\$175.00 (\$89.50)
Aquarium of the Americas / IMAX Theater	\$120.00 (\$63.50)	\$170.00 (\$88.50)
Audubon Zoo	\$120.00 (\$63.50)	\$170.00 (\$88.50)
Café Du Monde	\$120.00 (\$63.50)	\$170.00 (\$88.50)
Chalmette Battlefield	\$130.00 (\$68.50)	\$170.00 (\$88.50)
Chalmette or any trip past Elysian Fields	\$130.00 (\$67.50)	\$180.00 (\$92.50)
City Park	\$120.00 (\$63.50)	\$170.00 (\$88.50)
Clearview Mall	\$105.00 (\$54.50)	\$155.00 (\$79.50)
Colonial Lanes	\$105.00 (\$54.50)	\$155.00 (\$79.50)
Eastbank School - Any trip	\$105.00 (\$54.50)	\$155.00 (\$79.50)
Fisher Middle High / Leo Kerner - Lafitte	\$140.00 (\$72.50)	\$190.00 (\$97.50)
Insectarium	\$120.00 (\$63.50)	\$170.00 (\$88.50)
Jackson Square / St. Louis Cathedral / Presbytère	\$130.00 (\$68.50)	\$175.00 (\$88.50)
Jean Lafitte National Park	\$125.00 (\$66.50)	\$175.00 (\$89.50)
Lakeside Mall	\$105.00 (\$54.50)	\$155.00 (\$79.50)
Laser Tag	\$105.00 (\$54.50)	\$155.00 (\$79.50)
Longue Vue House and Gardens	\$105.00 (\$54.50)	\$155.00 (\$79.50)
Louisiana Children's Museum	\$120.00 (\$63.50)	\$170.00 (\$88.50)
Mahalia Jackson Theater of the Performing Arts	\$120.00 (\$63.50)	\$170.00 (\$88.50)
Mardi Gras World	\$120.00 (\$63.50)	\$170.00 (\$88.50)
New Orleans Ernest N. Morial Convention Center	\$120.00 (\$63.50)	\$170.00 (\$88.50)
Oakwood Mall	\$125.00 (\$64.50)	\$175.00 (\$89.50)
Old U.S. Mint	\$120.00 (\$63.50)	\$170.00 (\$88.50)
Rivertown	\$105.00 (\$54.50)	\$155.00 (\$79.50)
Riverwalk	\$120.00 (\$63.50)	\$170.00 (\$88.50)
Saenger Theatre	\$120.00 (\$63.50)	\$170.00 (\$88.50)
Saints Training Camp	\$105.00 (\$54.50)	\$155.00 (\$79.50)
Sector6 Extreme Air Sports	\$105.00 (\$54.50)	\$155.00 (\$79.50)
Skate Country - Terry Parkway	\$125.00 (\$64.50)	\$175.00 (\$89.50)
St. Bernard Parish (Eastbank) - up to 25 miles outside of the Jefferson Parish line	\$150.00 (\$78.50)	\$200.00 (\$100.50)



<u>Destination</u>	<u>Daily Rates per Bus</u>	<u>After School Hours and/or Weekends</u> Rate of \$2.50 per mile or whichever is greater.
St. Bernard Parish (Westbank) - up to 25 miles outside of the Jefferson Parish line	\$160.00 (\$83.50)	\$210.00 (\$108.50)
St. Charles Parish (Eastbank) - up to 25 miles outside of the Jefferson Parish line	\$150.00 (\$78.50)	\$200.00 (\$100.50)
St. Charles Parish (Westbank) - up to 25 miles outside of the Jefferson Parish line	\$160.00 (\$83.50)	\$210.00 (\$108.50)
Waggaman Area Schools (Cherbonnier-Rillieux and Live Oak Manor ES) to the Gretna or Terrytown area schools (schools east of Lafayette St./Hwy 23) or the reverse	\$115.00 (\$64.50) + and additional \$10.00	\$185.00 (\$89.50) + and additional \$10
Westbank School - Any trip	\$125.00 (\$64.50)	\$175.00 (\$89.50)
Westside Bowling Lanes	\$125.00 (\$64.50)	\$175.00 (\$89.50)
Zephyr Field (Shrine on Airline)	\$105.00 (\$54.50)	\$155.00 (\$79.50)

**Parades** - Due to the nature of parades requiring a drop off and pick up at different locations, they are not considered to be a trip and one-half. The parade rate will be the applicable after school hours or weekend rates.

Eastbank School to a Eastbank Parade	\$155.00
Eastbank School to a Westbank Parade	\$175.00

**Extra Stop(s) or Unusual Circumstances - Additional Charges**

A. Stop is within 2 miles of the direct route to/from the destination of the trip. If the extra stop is more than 2 miles from the direct route, the charge will be at a trip and one-half.	\$15.00
B. Consolidated trips (trips to two or more schools) if the extra school stop(s) are within 2 miles for the direct route to the destinations; otherwise a trip and one-half will be charged.	\$15.00 for pick-up and \$15.00 for return
C. A student load dropped off at one location and picked up within a 2 mile radius of the destination, will not be considered a trip and one-half.	
D. Activity trips (school related) after hours or on weekends/holidays.	Scheduled rate + \$50.00 or \$2.50 per mile or whichever is greater. (Ex. Eastbank school to Colonial Lanes (after hours or weekend) \$155.00 + \$50.00 = \$205.00)
E. Activity trips (sanctioned) out-of-town, more than 25 miles outside of Jefferson Parish	\$50.00 + 2.50 per mile (Ex. East Jefferson High to Southeastern Louisiana University in Hammond [Google miles from school to destination] 53.5 miles x 2 [round trip] = 107 miles x \$2.50 per mile = \$267.50 + 50.00 = \$317.50)

Find space below to add any destination not listed above.

<u>Destination</u>	<u>Daily Rates per Bus</u>	<u>After School Hours and/or Weekends</u> Rate of \$2.50 per mile or whichever is greater.

Addendum C: **Field Trip Pay Chart from FISHER/LEO KERNER School**

The Schedule rates for Extra-Curricular trips, including trips that are Federal programs are listed below. Amounts shown in parentheses shall be paid for vehicles with a seating capacity of less than thirty (30) passengers and trip and one-half.

<u>Destination</u>	<u>Daily Rates per Bus</u>	<u>After School Hours and/or Weekends</u> Rate of \$2.50 per mile or whichever is greater.
Administration Bldg. @ 501 Manhattan / Media Center	\$120.00 (\$63.50)	\$170.00 (\$88.50)
Airline Skate Center	\$140.00 (\$72.50)	\$190.00 (\$97.50)
Algiers - Any Trip	\$140.00 (\$72.50)	\$190.00 (\$97.50)
Alvin Callender Field	\$120.00 (\$63.50)	\$170.00 (\$88.50)
AMC Elmwood Palace Theater	\$140.00 (\$72.50)	\$190.00 (\$97.50)
AMC Westbank Palace Theater	\$120.00 (\$63.50)	\$170.00 (\$88.50)
Aquarium of the Americas / IMAX Theater	\$140.00 (\$72.50)	\$190.00 (\$97.50)
Audubon Zoo	\$140.00 (\$72.50)	\$190.00 (\$97.50)
Café Du Monde	\$140.00 (\$72.50)	\$190.00 (\$97.50)
Chalmette Battlefield	\$150.00 (\$81.00)	\$200.00 (\$106.00)
Chalmette or any trip past Elysian Fields	\$150.00 (\$81.00)	\$200.00 (\$106.00)
City Park	\$140.00 (\$72.50)	\$190.00 (\$97.50)
Clearview Mall	\$140.00 (\$72.50)	\$190.00 (\$97.50)
Colonial Lanes	\$140.00 (\$72.50)	\$190.00 (\$97.50)
Eastbank School - Any trip	\$140.00 (\$72.50)	\$190.00 (\$97.50)
Insectarium	\$140.00 (\$72.50)	\$190.00 (\$97.50)
Jackson Square / St. Louis Cathedral / Presbytère	\$140.00 (\$72.50)	\$190.00 (\$97.50)
Jean Lafitte National Park	\$120.00 (\$63.50)	\$170.00 (\$88.50)
Lakeside Mall	\$140.00 (\$72.50)	\$190.00 (\$97.50)
Laser Tag	\$140.00 (\$72.50)	\$190.00 (\$97.50)
Longue Vue House and Gardens	\$140.00 (\$72.50)	\$190.00 (\$97.50)
Louisiana Children's Museum	\$140.00 (\$72.50)	\$190.00 (\$97.50)
Mahalia Jackson Theater of the Performing Arts	\$140.00 (\$72.50)	\$190.00 (\$97.50)
Mardi Gras World	\$140.00 (\$72.50)	\$190.00 (\$97.50)
New Orleans Ernest N. Morial Convention Center	\$140.00 (\$72.50)	\$190.00 (\$97.50)
Oakwood Mall	\$120.00 (\$63.50)	\$170.00 (\$88.50)
Old U.S. Mint	\$140.00 (\$72.50)	\$190.00 (\$97.50)
Rivertown	\$140.00 (\$72.50)	\$190.00 (\$97.50)
Riverwalk	\$140.00 (\$72.50)	\$190.00 (\$97.50)
Saenger Theatre	\$140.00 (\$72.50)	\$190.00 (\$97.50)
Saints Training Camp	\$140.00 (\$72.50)	\$190.00 (\$97.50)
Sector6 Extreme Air Sports	\$140.00 (\$72.50)	\$190.00 (\$97.50)
Skate Country - Terry Parkway	\$120.00 (\$63.50)	\$170.00 (\$88.50)
St. Bernard Parish (Eastbank) - up to 25 miles outside of the Jefferson Parish line	\$170.00 (\$88.50)	\$220.00 (\$113.50)
St. Bernard Parish (Westbank) - up to 25 miles outside of the Jefferson Parish line	\$160.00 (\$83.50)	\$210.00 (\$108.50)

<u>Destination</u>	<u>Daily Rates per Bus</u>	<u>After School Hours and/or Weekends</u> Rate of \$2.50 per mile or whichever is greater.
St. Charles Parish (Eastbank) - up to 25 miles outside of the Jefferson Parish line	\$170.00 (\$88.50)	\$220.00 (\$113.50)
St. Charles Parish (Westbank) - up to 25 miles outside of the Jefferson Parish line	\$160.00 (\$83.50)	\$210.00 (\$108.50)
Waggaman Area Schools (Cherbonnier-Rillieux and Live Oak Manor ES) to the Gretna or Terrytown area schools (schools east of Lafayette St./Hwy 23) or the reverse	\$130.00 (\$68.50) + and additional \$10.00	\$180.00 (\$93.50) + and additional \$10
Westbank School - Any trip	\$120.00 (\$63.50)	\$170.00 (\$88.50)
Westside Bowling Lanes	\$120.00 (\$63.50)	\$170.00 (\$88.50)
Zephyr Field (Shrine on Airline)	\$140.00 (\$72.50)	\$190.00 (\$97.50)

**Parades** - Due to the nature of parades requiring a drop off and pick up at different locations, they are not considered to be a trip and one-half. The parade rate will be the applicable after school hours or weekend rates.

Fisher/Kerner School to a Eastbank Parade	\$190.00
Fisher/Kerner School to a Westbank Parade	\$170.00

**Extra Stop(s) or Unusual Circumstances - Additional Charges**

A. Stop is within 2 miles of the direct route to/from the destination of the trip. If the extra stop is more than 2 miles from the direct route, the charge will be at a trip and one-half.	\$15.00
B. Consolidated trips (trips to two or more schools) if the extra school stop(s) are within 2 miles for the direct route to the destinations; otherwise a trip and one-half will be charged.	\$15.00 for pick-up and \$15.00 for return
C. A student load dropped off at one location and picked up within a 2 mile radius of the destination, will not be considered a trip and one-half.	
D. Activity trips (school related) after hours or on weekends/holidays.	Scheduled rate + \$50.00 or \$2.50 per mile or whichever is greater. (Ex. Fisher/Kerner School to Colonial Lanes (after hours or weekend) \$190.00 + \$50.00 = \$240.00)
E. Activity trips (sanctioned) out-of-town, more than 25 miles outside of Jefferson Parish	\$50.00 + 2.50 per mile (Ex. East Jefferson High to Southeastern Louisiana University in Hammond [Google miles from school to destination] 81.6 miles x 2 [round trip] = 163.2 miles x \$2.50 per mile = \$408.00 + 50.00 = \$458.00)

Find space below to add any destination not listed above.

<u>Destination</u>	<u>Daily Rates per Bus</u>	<u>After School Hours and/or Weekends</u> Rate of \$2.50 per mile or whichever is greater.